

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1722
January 10, 2012**

OFFICIAL MINUTES

Members Present: James Wiley, Roger Spell, Steve Crowley, Lynn Eddy,
Carl Calarco, Connie Hellwig

Members Absent: All present

Staff Present: Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin

Staff Absent: Sharon Morton

Others Present: Eileen Finn, Jaye Zelko, Dan LaCroix

Call to order of meeting

President James Wiley called the regular meeting of January 10, 2012 of the Ellicottville Central School Board of Education to order at 7:30 p.m. The pledge to the flag of the United States was recited.

Roll Call

All present

Changes, Additions and Deletions to the Agenda

Additions

- 7a.** Letter from the Ellicottville Memorial Library (Robert Lanza, Treasurer) requesting that a resolution be included in the 2012/2013 Ellicottville Central School Budget as worded “to increase the funding of the Ellicottville Memorial Library by \$500.”
- 11c.** Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following volunteers for the 2011-2012 school year: Roger Spell and Todd Palmatier.
- 11d.** Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Ellicottville Central School students traveling to Europe with Allegany/Limestone Central School teachers and students and under the supervision of Mrs. Jaye Zelko, ECS Spanish Teacher in November 2012.
- 13f.** Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Drama Club Advisors for the 2011-2012 school year: Jaye Zelko - \$708, Patricia Waldron - \$708, Crystal Wilder & Suzana Baker split \$708, Laurie Donner \$400.
- 13g.** Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Leah Matthews, RN to the substitute School Nurse List retroactive to December 20, 2011 at a rate of \$80 per day.
- 17b.** Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Board Meeting Dates (additions/changes) for the 2011-2012 school year:
- | | |
|----------------|--------------------|
| March 6, 2012 | Budget Worksession |
| March 13, 2012 | Budget Worksession |
| March 20, 2012 | Regular Meeting |
| March 27, 2012 | Meeting CANCELED |
| April 10, 2012 | Regular Meeting |

Statements and questions from the audience

None

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Approve Agenda

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the January 10, 2012 Board of Education meeting with additions as noted.

**Yes - 6
No - 0
Carried**

Presentations & Reports

Proposed Trip to Europe (November 2012) - Jaye Zelko & Eileen Finn - Mrs. Finn stated that she has worked at Allegany/Limestone for the past 16 years and has been on several trips to Europe. Mrs. Finn stated that she has been approached numerous times by parents of ECS students requesting that they be able to go on the trips with her. Mrs. Finn stated when the number became too high she decided to contact Mrs. Zelko and see if she would be willing to take a group from ECS. Mrs. Finn stated that with a small group ECS would have to be paired with another school district, so she thought it would be nice to be paired with a district that you would know. Mrs. Zelko added that she has traveled alot but never to Europe. Mrs. Finn outlined the trip as well as trips she has taken in the past. She said the cost of the November 2012 trip would be around \$3,000. Mrs. Finn stated that the trip will include travel to Spain as well as France. Students are kept busy the entire time. Mrs. Finn added that Allegany/Limestone takes 1 chaperone for every 6 students and parents are not allowed to go. She stated that this is an Allegany/Limestone policy and Ellicottville has to make its own decisions regarding this. Mrs. Finn stated that the students usually miss around 3-4 days of school, but they travel in November because the cost of the trip is around \$500 cheaper and it is off season in Europe. She stated that in the past they have not had to wait in line for any of the venues. Mrs. Finn added that they request that travelers only take a carryon bag and do not check luggage. She stated that she shows the travelers how to pack for 9 days with only a carryon. Mrs. Zelko stated that she currently has around 17 students interested in going on the trip. Superintendent Ward asked Mrs. Finn how often they travel to Europe and what grade levels are allowed to go. Mrs. Finn stated that they travel to Europe every 2 years and that grades 9-12 are invited to participate. Mrs. Finn stated that students do not have to be taking a foreign language to go on the trip. She stated that as educators it is our job to give everyone an opportunity to travel if they can. Superintendent Ward stated that he would recommend to the Board that they approve the trip.

K-7 Guidance Update - Dan LaCroix - Dan LaCroix stated that he was at the meeting to update the Board on what is going on in K-7 Guidance:

- 1) 2nd Step Classes
- 2) Other Prevention Programs
- 3) Bullying
- 4) Guidance Direct
- 5) AIMSweb
- 6) Mental Health Screening
- 7) Guest Speakers
- 8) Workshops
- 9) Counseling of Students

Mr. LaCroix thanked the Board again for bringing him to Ellicottville. He stated that he loves his job. Steve Crowley thanked Dan for a great, detailed report. Steve Crowley stated that he (Mr. LaCroix) always does a nice job.

Communications, Commendations

-Letter from the Ellicottville Memorial Library (\$500 increase for 2012/2013 budget).

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Informational Items

- 1) December 2010/2011 Cafeteria Report
- 2) Electronic Board Packets - starting January 24, 2012

Superintendent's Report

- 1) Surveying Bids
- 2) Internal Audit
- 3) January 12th, 6pm @ Eville BOCES (Regional Forum Meeting)
- 4) Capital Project Update: next meeting January 18, 2012 @ 4:30 pm
- 5) ECS Budget
- 6) Tax Cap - 3 part series in District Newsletter
- 7) MOA with ETA (APPR)

Consent Items:

Moved by Spell, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the regular meeting of December 6, 2011
Acknowledgment of Claims Auditor Reports dated December 8 & 22, 2011 and January 6, 2012
Approval of November 2011 Treasurer's Report

**Yes - 6
No - 0
Carried**

New Business

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 2012-2013 Budget Preparation Calendar.

**Yes - 6
No - 0
Carried**

Moved by Eddy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the quote from James L. Brown Land Surveyor of Franklinville, New York, for the performance of a boundary survey and marking of boundary lines of the District parcel located at 5873 Route 219 in the Town of Great Valley, New York. Parcel Tax ID No. 56.003-1-31.1 at a cost of \$7,235 and performed as outlined in original request for proposals. Bids were also received from Creekside Boundary, Warsaw, New York in the amount of \$24,470 and Clear Creek Land Surveying, LLC Springville, New York in the amount of \$10,000.

<u>Roll Call:</u>	Spell	Yes
	Hellwig	Yes
	Calarco	Yes
	Crowley	Abstain
	Eddy	Yes
	Wiley	Yes

**Yes - 5
No - 0
Abstain - Crowley
Carried**

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Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following volunteers for the 2011-2012 school year: Roger Spell and Todd Palmatier.

<u>Roll Call:</u>	Spell	Abstain
	Hellwig	Yes
	Calarco	Yes
	Crowley	Yes
	Eddy	Yes
	Wiley	Yes

**Yes - 5
No - 0
Abstain - Spell
Carried**

Moved by Calarco, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Ellicottville Central School students traveling to Europe with Allegany/Limestone Central School teachers and students and under the supervision of Mrs. Jaye Zelko, ECS Spanish Teacher in November 2012.

**Yes - 6
No - 0
Carried**

**Old Business
None**

Personnel

Moved by Spell, seconded by Hellwig upon the recommendation of Mark J. Ward, Superintendent of Schools approval of Amanda Spaulding to the substitute teacher list (certified) at a rate of \$85.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes - 6
No - 0
Carried**

Moved by Calarco, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools approval of Kristina Graser to the substitute teacher list (non-certified) at a rate of \$65.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes - 6
No - 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools approval of Elizabeth Graser to the substitute teacher list (non-certified) at a rate of \$65.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes - 6
No - 0
Carried**

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Moved by Calarco, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools approval of Beverly Valencic to the substitute teacher list (non-certified) at a rate of \$75.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes - 6
No - 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools approval of Mary Neilon as the Winter Weight Training Coach at a salary of \$322.

**Yes - 6
No - 0
Carried**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Drama Club Advisors for the 2011-2012 school year: Jaye Zelko - \$708, Patricia Waldron - \$708, Crystal Wilder & Suzana Baker split \$708, Laurie Donner \$400.

**Yes - 6
No - 0
Carried**

Moved by Calarco, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Leah Matthews, RN to the substitute School Nurse List retroactive to December 20, 2011 at a rate of \$80 per day.

**Yes - 6
No - 0
Carried**

Principal's Reports

Connie Poulin (Elementary Principal/CSE/CPSE Chairperson):

- 1) Annual Reading Celebration (culmination Andy Parker & Weather Machine)
- 2) ECS Elementary Newsletter
- 3) December 9th - Common Core Workshops
- 4) AIMSweb Training

Robert Miller (Middle School/High School Principal):

- 1) Circus - seemed to be a big hit (Student Council Fundraiser)
- 2) 3 girls from ECS helped Franklinville Swimming team achieve Scholar Athlete Status

Discussion: President Wiley stated that he attended the MS/HS Holiday Concert. He stated that the band was unbelievable. Bob Miller stated that Mrs. Waldron and Mrs. Wilder do a tremendous job with the students and are very flexible with their scheduling. Superintendent Ward stated that Kathy Weller has a wonderful feeder program in the elementary. He added that this year the entire 3rd grade is playing a musical instrument. Roger Spell added that the band traveled around town and stopped by his restaurant and played a few songs. He added that the Girls Basketball team and Coach Bergan caroled around town.

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Policies:

2nd reading and approval of policy: Pediculosis (Head Lice):

Moved by Eddy, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools approval approval of the changes to the policy: Pediculosis (Head Lice).

**Yes - 6
No - 0
Carried**

1st reading of policy: Booster Clubs

Discussion: Superintendent Ward stated that he will be holding a meeting on January 19th at 4pm regarding Booster Clubs. He stated that an invitation will be sent to all parties concerned inviting them.

Committee Reports

Buildings, Grounds, Transportation and Cafeteria (12/6/11)

Discussion Items

Internal Audit: Superintendent Ward stated that the Internal Audit contract is up this year. He asked the Board if they would like to proceed and advertise for proposals. The Board agreed to advertise for proposals.

Board Meetings:

Moved by Spell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Board Meeting Dates (additions/changes) for the 2011-2012 school year:

March 6, 2012	Budget Worksession
March 13, 2012	Budget Worksession
March 20, 2012	Regular Meeting
March 27, 2012	Meeting CANCELED
April 10, 2012	Regular Meeting

**Yes - 6
No - 0
Carried**

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Executive Session

Moved by Eddy, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools to enter into executive session at 9:50 pm to discuss Personnel and Negotiations.

**Yes - 6
No - 0
Carried**

Moved by Spell, seconded by Hellwig, to come out of executive session at 10:55 pm and return to the regular meeting.

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Moved by Eddy, seconded by Calarco to adjourn the regular meeting of January 10, 2012 at 10:56 pm.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk